

## **Minutes for Executive Board Meeting July 5, 2018**

- **2 pm at Orange County Commissioner's Courtroom 123 S 6<sup>th</sup> Street Orange Texas 77630**

Present – Ida Schossow, Kimberly Stiebig, Michelle Tubbeville

Absent – Dave Young, Russell Bottley and Lori Ardoin

Minutes taken and typed by K Stiebig - Chair

**Item 1** – All items were discussion only since there was no quorum

**Item 2** – No approval of minutes from previous meeting due to no quorum

**Item 3** – Discussion – Lauren Brooks – CPA/Lauren Brooks & Associates. Lauren discussed options for if she is to be brought on as OCDR's CPA. She has worked with non-profits for 10 years and knows the ins and outs of reporting for organizations like OCDR. Lauren has offices in Vidor and Beaumont. She would be using the accounting program, Peachtree, to keep our books. Lauren will set up the program specific to our needs of reporting. She would take the responsibility of paying bills and cutting checks for us, when requested. The fee for Lauren's services would run between \$30.00 and \$100.00 per hour, billed out monthly to begin with. A vote will be needed at the next meeting.

**Item 4** – Discussion: Rebuild/Need Assessment Organizations updates

- World Renew – They have chosen to help Galveston County and not Orange County. They claimed there was a disconnection between our long-term recovery group and case management.
- Endeavors – Lynn Ann stated that she has 21 case managers assigned to work. The number everyone needs to call now is 2-1-1 since the list was released and has taken precedence over the other number we were using. CM's are accessing unmet needs of survivors to match them with programs that will help them. Salvation Army is still doing the \$1000 card and Red Cross is giving the \$2000 checks.
- VISTA – Michelle is working on the application to submit for this grant.
- Catholic Charities – Margaret Marsh and Zach were with us to offer their support and assistance in case management. They have 9 case managers available and are set up in Orange County at Our Lady of Lourdes Catholic Church at 1600 N Main Vidor TX 77662. They will be aiding in rental and renter's assistance (furniture, etc.) in addition to helping find other unmet needs. They will be working through D.A.R.T. and C.A.N. systems to assure no duplication of assistance.
- St. Vincent DePaul – They have 10 case managers and are covering about 45-50 clients in Orange County. They are waiting for the D.A.R.T. system to be set up for them to get started.

**Item 5** – Discussion: Events Planned

- Food Distribution – June 30 – WOS High School  
447 households served all together:  
200 Food Line, 87 Case Management, 160 men health screened

- b. Endeavors Case Management – July 10 – Vidor City Hall 4pm – 7 pm  
Bob Turner will be there to help and any others are encouraged to attend to help.
- c. Orange County Preparedness/Resource Fair – July 14 10 am – 2 pm Expo Center on 1442  
Case managers available along with many resources from entities. Food will be given out  
along with snacks and drinks.
- d. Camp Noah – July 9-13- North Orange Baptist Church  
30 + kids are registered now, hoping for 50. Looking for someone to sponsor game truck for  
the youth workers. Need \$800 for food since we received a donation to put toward the  
food.

**Item 6** – Michelle is working with Maurice Ableman on the design for the website. Pages have been added along with a donate button. The bill is \$975.00. Mr. Ableman will have a mock-up of the website to send out to us this next week.

**Item 7** – T-shirts for fundraising are ready and you can rsvp through the link that Michelle sent out to reserve your shirt. They will have the shirts to sell at the Resource Fair on July 14. Shirts are \$20.

**Item 8** – Volunteer Coordinator update. Committees are ready to work we just need volunteers and organizations to work with. Michelle is going to set up a meeting between Unmet Needs Committee, Case Managers, Red Cross, etc. through Bob Turner so that they can start helping families. Michelle will suggest EOW meetings until things get rolling.

**Item 9** – Discussion only

- a. Grant Writers volunteers Margaret Toal and Anita Goodwin. Michelle will reach out to see about possible assistance with grant writing.
- b. Next board meeting – Thursday, July 19, 2018 @ 2pm in County Judge's Conference Room in the Administration Building, 123 S 6<sup>th</sup> Street Orange Texas.

**Item 10** – Meeting dismissed