

Minutes for Executive Board Meeting August 30, 2018

– 2pm @County Judge Conference Room 123 S 6th Street Orange Texas 77630

Present – Ida Schossow, Russell Bottley, Dave Young and Lori Ardoin, Michelle Tubbleville, Kim Stiebig, Jennifer Harris of GLO Outreach, James McRae and Sharleen Jean Baptist of Liberty Heights, David Hancock of St Vincent de Paul's and Lauren Brooks

Absent – no board members absent

Item 1 - Called to Order @ 2:02 pm

Item 2 – Approval of Minutes – Motion made by D Young, seconded by K Stiebig
Voted Aye: all, motion carried

Item 3 – Discussion of financial matters D Young explained the requirements that First Financial Bank has for the checking accounts K Stiebig made the motion and R Bottley seconded the motion that all checks will need two signatures and that all board members have the ability to sign checks on the First Financial account for Orange County Disaster Rebuild. The two authorized users are Ida Schossow and Dave Young.

Voted Aye: all, motion carried

(Discussion only) – M Tubbleville Red Cross has granted \$37,500 a year for us to hire a construction manager. Also, Red Cross has awarded \$500,000 to Orange County Disaster Rebuild for unmet needs after reviewing the grant M Tubbleville submitted and Red Cross has decided to also added \$416,000 for unmet needs.

L Brooks announced that she has received the letter on our Tax Exempted Status and will be submitting everything to complete this part of our set up. She also explained her office folder system to include "Orange" folders will be our color coded part of her office's system.

Item 4 – Discussion

a. **Catholic Charities** – no representative

b. **St. Vincent de Paul** – Dave Hancock reported that they are very close to having office space in Orange County. This has caused hardship not having an Orange County office due to clients having to go to their Port Arthur office. But are trying to work through the list from 211, but there have been a lot of struggles with 211 and getting information.

R Bottley expressed that he has heard that it is taking longer than 7 days to get a response from citizens. Michelle explained these issues are with the state and they are trying to fix them. She has scheduled a meet and greet that will have all case managers, the representatives of 211 and VOAD's and our board members that will hopefully help. With everyone in the same room to discuss the particular issues and solutions. This meeting will be at the Expo Center on September 6, 2018 @ 9:30 am. I Schossow asked that the Facebook page be open for all the board members to see the private questions and concerns, so that everyone can have a feel of the issues. M Tubbleville will make this happen.

c. **Endeavors** – no representative

d. **UMCOR** – no representative

e. **Jennifer Harris from GLO** – They are getting ready to kick off housing and adopted a method of distribution through SETRPC. Last week recovery training was offered for the first time. GLO feels that this is a huge need, that has never been done before and are working out how to do more of this type of training. M Tubbleville and Joel Ardoin, Emergency Management Coordinator have been appointed to this training and it will focus only on recovery not on immediate response. No date had yet been scheduled for the next training class.

f. **Liberty Heights Community Center** – James McRae stated they have been on the ground since September providing services, support and work with local churches. They are working toward elevating homes. Their organization will take care of the 25% match. Sharleen Jean Baptist has several programs that will help rebuild and elevate. Some people that have been turned down by St. Vincent de Paul could still be helped by them. M Tubbleville has invited J McRae to sit with the unmet needs table. Per S Baptist Orange County did not sign a hazardous mitigation form. There was some confusion of who and what exactly this form was and M Tubbleville will look into this. Also, they have a MOU that “just lets people know they are here” it will be sent to M Tubbleville to review.

Item 5 – Consider and approve the changes on the Unmet Needs Packet/Guidelines: After the first unmet needs meeting some things were found that would make the process flow easier -

- The packet that the case manager fills out was edited for a better flow of information.
- The limit needs to be raised from \$1500 to \$3000. Now anything from \$3000 or more will be brought to the board for the unmet needs chairman to be approved.

Motion made by K Steibig, seconded by D Young. Voted Aye: all, motion carried

Item 6 – Consider and approve amended ByLaws – M Tubbleville explained that after reviewing the ByLaws there is some editing that needs to be done. This editing is no change in content; just numbers needed to be corrected to flow better.

Motion made by D Young, seconded by K Steibig. Voted Aye: all, motion carried.

Item 7 – Discussion Events:

- a. Disaster Case Management Meet & Greet – September 6, 2018 @ 9:30 am at the Expo Center. M Tubbleville announced she has received information that the USDA Rural Development they will be at the Expo Center on September 10, 2018 from 3 pm to 7 pm to offer special loans and grants to victims of Harvey. She will start advertising tomorrow.

Item 8 - Discussion only without taking action:

- a. VISTA Employee – Volunteer Coordinator.
M Tubbleville has gotten word that VISTA has awarded the grant for the Volunteer Coordinator. The pay will be \$33.73 a day and will offer college money or a monetary stipend at the end of the tenor of the employee. This employee, as well as, the Construction Manager will be housed at the Expo Center in the Emergency Management Office. The posting for the position will be posted soon.

- b. Set date/place/time of next board meeting:

September 6, 2018 @2 pm in the Commissioners Court Room.

- c. Other items not on the agenda: M Tubbleville announced the following -

- The Construction Supervisor job description from Bastrop county for review for our board to use for our position.
- It was explained that the Red Cross Grant requirements for their grants are: a \$15,000 insurance policy a year (required for 4 years), yearly audits and director and officers insurance to receive this money from them. She has requested a quote from Shane Johns of Mann Insurance.
- Habitat for Humanity received a grant that will allow them to extend out to all Orange County not just the City of Orange.
- Legacy CDC got funding to help in rural Orangefield and has contacted Michelle for help.
- Samaritan's Purse has the availability to get monetary needs to help with some of the case management. M Tubbeville is researching to verify the case management work for the survivors. Also, she is working on mobile home replacement grants.
- Federal Home Loan Bank of Dallas wants to participate in recovery and they have given their money to their clients (banks/credit unions).
- We still have a need for skilled labor and discussed with Liberty Heights if they are able to get skilled labor workers here we may be able to house them in the Navy Barracks.
- Discussion of website that is up and running but has some items to complete.
- Our next Unmet Needs meeting will be 9/13/18 at the Expo @3:30 pm

Item 9 - Adjourned motion made by R Bottley, seconded by I Schossow
Voted Aye: all, motion carried.

Submitted by Lori Ardoin