

Minutes for Executive Board Meeting September 6, 2018

– 2pm @County Judge Conference Room 123 S 6th Street Orange Texas 77630

Present – Ida Schossow, Russell Bottley, Dave Young and Lori Ardoin, Michelle Tubbleville, Kim Stiebig, David Hancock of St Vincent de Paul's, Lori Thurman of Red Cross, Lyn Anne Hudson and Jeannie Goodeaux of Endeavors

Absent – no board members absent

Item 1 - Called to Order @ 2:02 pm

Item 2 – Approval of Minutes – no minutes submitted for the 8/30/18 meetings, will be submitted for the next meeting.

Item 3 – Discussion: Updates –

- a. Catholic Charities – no representative.
But we were introduced to the new representative for Red Cross – Lori Thurman.
- b. SVDP – Dave Hancock reported they are making progress with getting office space in Orange County. There are some options at Orange County with the courthouse or at 1442 at the Veterans Building. D Hancock expressed that he and his team got a lot of information from the Meet and Greet that was at the Expo today, especially from the VOAD representative about 211. M Tubbleville updated the board members that were unable to attend that the representative explained that 211 should be the number for last resort. Citizens can call the case manager groups directly. This discussion included D Hancock from SVDP and Lyn Anne Hudson of Endeavors too. There was comparison of how many calls SVDP and Endeavors was receiving from list from 211 and there were major differences in the amounts of calls. There are a lot of questions about the system and how the lists are being split up between Catholic Charities, SVDP, Endeavors and UMCOR for Orange County. M Tubbleville will contact Carol with National VOAD about the issues and report back.
- c. Endeavors – Lyn Anne and Jeannie discussed the Meet and Greet meeting with SVDP and the board members.
- d. UMCOR – no representative
- e. Liberty Heights Community Center – no representative
- f. Jennifer Harris from GLO – no representative

Item 4 – Financial Matters- bank acct info for website:

-D Young reported that currently, the account from First Financial Bank has \$61,000 in it. He will be talking to Maureen McAllister of the United Way about moving our funds to our accounts. Met with the representatives at First Financial about the Debit/Credit card charges which can be from .35 cents to \$3.00 fee for Merchant Services. There will be a fee to be able to accept debit/credit cards the fee will be \$9 a month plus the fee of .35 cents to \$3.00. Also, if we are PCI compliant \$18.80 a quarter if not PCI compliant \$28.80 a quarter. To be PCI compliant we may only have to fill out a form. D Young get more information and if he needs to fill out the form. The decision was made for I Schossow and D Young will have online access to the account and M Tubbellville and our accountant, Lauren will be granted view only for the online access.
-D Young will submit the routing number and account # information for M Tubbleville to submit to the web designer for him to add the donate button for the website.

Item 5 – Discussion and possible action on accepting applications for Construction Supervisor:
The financial funding is coming and M Tubbleville is requesting to post the position and accept applications. The salary that the grant pays is \$55,000 a year for 2 years.

Item 6 – Discussion – Events planned:
USDA Rural Development will be at the Expo Center on September 10, 2018 from 3 pm to 7 pm to offer special loans and grants to victims of Harvey.

Item 7 – Discussion and possible action:

- a. VISTA Employee – Volunteer Coordinator= VISTA has started posting of this position. After discussion of mileage reimbursement, the board decided to table this issue to discuss with Lauren the requirements on mileage reimbursement.
- b. Website Completion – Maurice Ableman has completed the website and will add the donate button now that we have account information and complete the testimonial page. R Bottley made the motion and K Steibig seconded to pay M Ableman for his services to the website. Voted Aye: all, motion carried.
- c. Set date/place/time of next board meeting:
September 20, 2018 @2 pm in the Commissioners Court Room.
- d. Other items not on the agenda – no discussion

Item 9 - Adjourned motion made by R Bottley, seconded by I Schossow
Voted Aye: all, motion carried.

Submitted by Lori Ardoin